



Lead and Empower Her Conference



Lead and Empower Her Conference

Innovation Division

Innovation Award Paper submissions

Poster

And

Empowerment Workshop Division

Empowerment Workshop Proposal Submissions

1. All submissions must be entirely original and may not be under concurrent consideration or accepted for presentation elsewhere. You may submit up to two papers and/or proposals in any of the divisions. This includes papers and proposals that are co-authored.
2. All submissions should include three keywords and a 150-word abstract. Please indicate the **Lead and Empower Her** division to which you are making the submission. Submissions should be double-spaced with one-inch margins, typed in a 12-point font: Times New Roman, and follow APA Format, 6th edition. All submissions should reflect appropriate academic empirical research.
3. Guidelines by submission type:
 - a) **Innovation Papers** should not exceed 15 double spaced pages (total – including references). Innovation papers should focus on innovation in the workplace and furthering innovative movements.
 - b) **Empowerment Workshop Proposals** should submit a three to five-page proposal outlining details of the empowering workshop presentation, **along with a statement that all presenters intend to register for the conference.**

Poster Presentations

- c) Researchers are invited to submit current projects which are either at the proposal stage or are work in progress. In the first instance you should submit an abstract describing the project. If your abstract is selected you will be given the opportunity to produce a poster. Presentation of the work at the conference will take the form of a Poster. Posters will be on display for the duration of the conference and there will be a timetabled slot for contributors to stand by their posters so that participants can come and discuss the research.
4. **Submission Deadline: Dec 21st 2018** Submit your paper(s) or proposal(s), and poster abstracts by emailing to synergylearninginstitute@gmail.com labeled the **Lead and Empower Her Conference** submissions and follow criteria for the instructions for submissions.



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5. **Author Information:** Do not include author information. Author information will be recorded on the submission email. The uploaded document should be free of any identifying author name indications; the document "Properties" data should be cleared as well. All submissions are double blind-reviewed. Preparation of your title page should include (**Double-Blind Peer Review** Guidelines. This peer review uses **double-blind review**, which means that both the **reviewer** and author identities are concealed from the reviewers, and vice versa, throughout the **review** process).
 1. The title of your submission
 2. The submission type: **Innovation Full Paper** or **Empowerment Workshop Poster**. Submissions should also indicate "Anonymous" on the title page
6. **Submission Process:** Email all submissions to synergylearninginstitute@gmail.com labeled for specific division.
7. **Register:** All accepted program participants must register and attend the conference. Registration fees for all students are waived. Nonstudent do pay a registration fee and students or nonstudents must be registered for the event by Jan10th. Your conference registration fee covers conference fees, meals, snacks, and gratuities. Your registration fee does **not** cover the cost of hotel or transportation to and from the conference site www.leadandempowerher.com. Website students email for student code when you submit your submission.

Best Papers and Workshops are Eligible for Awards

In support of women innovators and empowering workshops, Synergy Learning Institute will award for best paper and Poster in **each** Division. Eligible papers and workshops may be co-authored, but the first author must attend the conference and must present at the paper/workshop to accept the award.